

No.

The Commonwealth of Massachusetts
Criminal History Systems Board
Firearms Records Bureau

Firearms Transaction Form
(includes sale/rental/lease or lost/stolen)



Important!

Please read the instructions below and on the reverse side of this sheet before completing the form.

GENERAL INSTRUCTIONS

1. Please use a black ink ball point pen. * Print in **CAPITAL LETTERS** and press firmly to produce legible copies. Do not use pencil or any other colored inks.
Note: The information you record on this form will be optically scanned into the Firearms Records Bureau Database. Make sure that each letter and number recorded in each box are recorded and printed within its box. Please pay special attention when recording the letter "S" and the number "5".
Do not use any loops or swirls in your letters or numbers.
2. Always include prefix or suffix letters when recording the license to carry firearms or firearms identification card number where applicable.
3. If the weapon is large capacity (please refer to Chapter 180 of the Acts of 1998 for a definition of Large Capacity Weapon), please put an "X" in the box marked "X if Lg Capacity" in the weapons information section.
4. All purchasers must be at least 18 years of age and possess a firearms identification card when purchasing rifles and shotguns. Purchasers of firearms (pistols and revolvers) must have either a class A license to carry firearms or a class B license to carry firearms and be at least 21 years of age.
5. Recording the social security number under the buyer purchaser information section is optional.
6. The Firearms Records Bureau copy (top copy only) must be returned within 7 days of transfer to the Firearms Records Bureau, 200 Arlington Street Suite 2200, Chelsea MA, 02150.

CONTINUED ON REVERSE SIDE

INSTRUCTIONS CONTINUED

PERSON TO PERSON TRANSFER INSTRUCTIONS

Note: No person to person interstate transactions are allowed using this form. Consult a gun dealer.

1. Seller: put an "X" in the box for **personal transfer** located at the top left corner of the form.
2. Seller: complete the **seller** and **weapon information** sections of the form.
Note A: The federal firearms dealer license number and state firearms dealer license number boxes do not have to be completed.
Note B: If entering your personal name, enter last name (space), first name (space) and middle initial.
3. Seller: sign on the **seller's signature** line located at the bottom of the form.
4. Buyer/purchaser: complete the **buyer/purchaser** section of the form.
5. Buyer/purchaser: sign on the **buyer's signature** line located at the bottom of the form.

REGISTRATION INSTRUCTIONS

1. Seller: put an "X" in the box for **registration** located at the top left corner of the form.
2. Complete the **weapon information** and the **buyer/purchaser information** sections of the form.
3. Sign on the **buyer's signature** line located at the bottom of the form.

REPORTING LOSS/THEFT INSTRUCTIONS

1. Put an "X" in the box for **loss** or **theft** located at the top right corner of the form.
2. Complete the **weapon information** and the **buyer/purchaser information** sections of the form.
3. Sign on the **buyer's signature** line located at the bottom of the form.

DEALER INSTRUCTIONS

1. Enter **dealer control number** (if applicable) in the box located at the top right corner of the form. DO NOT enter a check mark in any of the **check if reporting** boxes located at the top left corner of the form.
2. Complete the **seller information** (use your dealer business name if applicable), **weapon information** and the **buyer/purchaser information** sections of the form.
Note A: If you don't have a business name, enter your last name (space), first name (space) and middle initial.
Note B: The following must be entered on to the form by all firearms dealers:
 - Business name or applicable last name, first name, middle initial;
 - Complete federal firearms dealer license number;
 - Complete state dealer license number;
 - The city or town where your business is licensed. Do not put MA or Massachusetts after the city or town.
3. Buyer: sign on the **buyer's signature** line located at the bottom of the form.
4. Dealer or designee: sign on the **seller's signature** line located at the bottom of the form.

CODES

Race: A - Asian B - Black I - Indian W - White U - Unknown	Eye Color: BLK - Black BLU - Blue BRO - Brown GRN - Green GRY - Gray	Hair Color: BLD - Bald BLK - Black BLN - Blonde BRO - Brown GRN - Green ONG - Orange XXX - Unknown	 HAZ - Hazel MAR - Maroon MUL - Multicolored PNK - Pink GRY - Gray RED - Red/Auburn SDY - Sandy WHI - White PLE - Purple PNK - Pink or Completely bald
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Race Code Instructions:

- A — Asian or Pacific Islander - a person having origins in any of the original peoples of the Far East, southeast Asia, the Indian sub-continent or the Pacific Islands.
- B — Black - a person having origins in any of the black racial groups of Africa.
- I — American Indian or Alaskan Native - a person having origins in any of the original peoples of the Americas and who maintains cultural identification through tribal affiliations or community recognition.
- W — White - a person having origins in any of the original peoples of Europe, North Africa, or the Middle East.
- U — Unknown.

Hispanics should be entered with the race code most closely representing the individual.



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 (Please read the accompanying instructions sheet before completing this form).



No.

Check if reporting:
 Loss Registration
 Theft Personal Transfer

FA Trans. No.
Dealer Ctrl. No.

SELLER INFORMATION

Dealer (Business)/Seller Name If entering by your personal name, enter by last name (space), first name (space), and middle initial.

Federal Firearms Dealer License Number (Do Not Use Dashes)

Seller FID/LTC Number (If Not Dealer) - Include all letters

State Firearms Dealer License Number (Do Not Use Dashes)

Dealer/Seller City or Town

WEAPON INFORMATION

Make: Browning Colt Remington Ruger Sig Sauer SW Winchester Other (Please specify in the boxes below)

Type: Handgun Rifle Shotgun Machine Gun

Model

Caliber
 Gauge
 MM

Firearm Serial Number

Firearm Caliber/Gauge/Millimeter

Barrel Length

Firearm Surface Finish

"X" If Lg Capacity

Date of Sale/Loss/Theft/Registration/Transfer

BUYER/PURCHASER INFORMATION

Firearms License/FID/Identification Number - Include all letters at the beginning & end of the LTC/FID number

Social Security Number - Optional (Do Not Use Dashes)

Last Name

First Name

M.I.

Suffix (e.g., Jr, III)

Date of Birth

Place of Birth (Name of State or Foreign Country)

The valid Race, Eye Color & Hair Color Codes can be found on the accompanying instruction sheet.

Race

Sex

Height (in Ft. & In.)

Weight (in Pounds)

Eye Color

Hair Color

Street Address

City or Town or Residence

+

State

Zip Code

Occupation

Employer Name

Seller's Signature

Buyer's Signature



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+

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Seller's Signature

Buyer's Signature